

2023-2024 Registration Form

St. Thomas' Day School 3602 Hawthorne Ave Richmond, VA 23222 (804) 329-1117

Today's Date _____

Child's Full Name _____

Name Child likes to be called _____

Sex _____ Present Age By Month's _____ Date of Birth _____

Parent's/Guardian's Names _____

Home Address _____ Zip Code _____

Email Address(es) _____

Phone Number _____ Child's Previous School _____

Preferred Class:

Beginner's Class (for children 2 & 3 years old) _____

Intermediate Class (for children 2 ½-4 years old-**must be potty trained**) _____

Before K Class (for children 4 & 5 years old attending Kindergarten the following year) _____

Preferred Days (Before K Class must choose 4 or 5 days. All other classes may choose 3, 4, or 5 days)

Days of the week are **not flexible**. Please circle the days your child will be attending.

Monday Tuesday Wednesday Thursday Friday

Pick-up time: Noon _____ OR 1:00 pm _____

I will be paying tuition Monthly _____ Bi-Yearly _____ Yearly _____

A **5% discount per child** is available for families with **two or more children enrolled**. Please submit a **\$95** registration fee for each child. The registration fee is **non refundable** and will hold your child's place in the classroom until **July 1, 2023**, at which time your first tuition payment is due. If you choose to pay **Yearly**, your payment is due by **July 1, 2023**. If you choose to pay **Bi-Yearly**, your first payment is due **July 1, 2023** and your second payment is due **December 1, 2023**. If you choose to pay **Monthly**, your first payment is due **July 1, 2023** and you will pay monthly by the 5th of each month through March 2024. **The July and August payments are not refundable**. If your plans have changed after you make these payments before the September start date, a 30-Day written notice can be given and then no additional payments will be due.